

BEAR LAKE TOWNSHIP MINUTES
7771 Lake St., Bear Lake, MI
REGULAR MEETING
December 19, 2023

Regular meeting called to order at 7:00 p.m.

Present: Wood-Smith, Pattison, Ringel, and Harthun.

Absent: May.

Others present: Sean Adams, and Bob Yates.

The Pledge of Allegiance to the American flag was said.

Board members received copies of the Agenda, November regular meeting minutes, Treasurer Report, and List of Bills for the month and Budget.

Changes/Additions to Agenda: Pattison made motion to accept agenda as presented. Wood-Smith seconded. Motion carried.

No public comment.

Bob Yates gave update regarding the Bear Lake Improvement Board, maintaining the assessment at \$125.00.

Minutes: Ringel made motion to accept the November regular meeting minutes. Wood-Smith seconded. Motion carried.

Treasurer's Report: Wood-Smith added the 2 renewal CD's of last month are \$4.70% at 6-month term. Ringel made motion to accept November 2023 Treasurers report. Harthun seconded. Motion carried.

Fire Report: Fire Chief Adams read report.

Bldg Committee: Board discussed the various options of financing.

- ♦ Pattison made motion to move \$1,663.00 from Contingency to Zoning Administrator. Ringel seconded. Motion carried.

Bills: Ringel made the motion to pay all bills listed, and any other routine bills. Pattison seconded. Motion carried.

New Business:

- ♦ Harthun made motion to accept the 2024 Bear Lake Township Board Meeting Schedule. Ringel seconded. Motion carried.
- ♦ Pattison made motion to accept Heyse & Associates, Inc Engagement letter to prepare the 2023 IRS year-end W-2's and W-3 forms at an estimate of \$300.00 to \$375.00. Wood-Smith seconded. Motion carried.
- ♦ Harthun made motion to appoint Cynthia Zatarga, Tony Shrum, and Josh Leffew to the Board of Appeals for a term of 2 years (2024-2025). Ringel seconded. Motion carried.
- ♦ Ringel made motion to accept the 2024 Contractual Service Agreements with Manistee County at \$4.65 per parcel and the S.E.T. Summer Tax Collection at \$1.00 per parcel. Harthun seconded. Motion carried.
- ♦ Pattison made motion to approve Resolution No. 6 of 2023 Establishing Poverty Guidelines for exemption from property tax contributions. Ringel seconded. Roll call vote; Ringel aye, Wood-Smith aye, Pattison aye, Harthun aye. Absent May. The Supervisor declared the resolution adopted.

Heard no public comment.

The next regular Township Board meeting is, January 16, 2024, at 7:00 p.m.

No other business...Meeting adjourned at 8:25 p.m. Respectfully submitted,

Deanna Pattison Bear Lake Township Clerk