

BEAR LAKE TOWNSHIP MINUTES
7771 Lake St., Bear Lake, Michigan
REGULAR MEETING
March 21, 2023

Public Budget Hearing called to order at 6:45 p.m. Present, Supervisor Jeff Harthun, Clerk Deanna Pattison, Treasurer Marsha Wood-Smith, Trustee Bill Ringel, and Trustee Janette May.

Others present: Sean Adams.

Board reviewed 2023-2024 fiscal year budget.

No public comment.

Hearing adjourned at 6:53 p.m.

Regular meeting called to order at 7:00 p.m.

Present: May, Harthun, Wood-Smith, Pattison, and Ringel.

Others present: Sean Adams, Shaine Kuczynski, and Fred Craiglin.

The Pledge of Allegiance was said.

Board members received copies of the Agenda, February regular and special meeting minutes, Treasurers' February report, List of Bills for the month and Budget.

Changes/Additions to Agenda: Wood-Smith made motion to approve the Agenda as written. May seconded. Motion carried.

No Public Comment.

Minutes: May made motion to approve the February 21, 2023 special and regular meeting minutes as read. Wood-Smith seconded. Motion carried.

Treasurer's Report: Ringel made motion to accept the February 2023 Treasurers Report. Pattison seconded. Motion carried.

Fire Report: Fire Chief Adams read report. Report on file.

- ♦ Pattison made motion to accept the resignation of Morgan Cook effective March 21, 2023, from the Fire Department. Wood-Smith seconded. Motion carried.

Planning Commission: Considering a \$100.00 extension fee on Land Use Permits.

2LakeSewer Authority: Submitted the grant to USDA on March 17, 2023.

Bldg Committee: Spicer will reimburse late fees.

- ♦ Wood-Smith made motion to pay \$50.00 an hour to Bill Kennis, Manistee County grant writer to research grants, regarding funding for the building. Ringel seconded. Motion carried.
- ♦ Pattison made motion to amend income closer to actual, and to move \$1,000.00 from Contingency to Cemetery \$800.00, to Township Board \$200.00. May seconded. Motion carried.

Bills: Wood-Smith made the motion to pay all bills listed including \$675.00 Cynthia McKenney, \$983.67 Nye Uniform Company, and any other routine bills. Ringel seconded. Motion carried.

New Business:

- ♦ May made motion to approve Jus-Green Yearly Bugshield program for \$225.00. Ringel seconded.

New Business continued:

- ◆ Wood-Smith made motion to approve hiring of an Election Assistant/Inspector. Ringel seconded.
- ◆ Pattison made motion to accept the Eclipse Communication estimate of various office computer purchases of \$6,977.83. May seconded. Motion carried.
- ◆ May made motion to approve an agreement for the Lyman Road Improvement at Township match of \$117,699.23. Wood-Smith seconded. Motion carried.
- ◆ May made motion to accept Budget Resolution No 2 of 2023. Ringel seconded. Roll call vote; Wood-Smith aye, Pattison aye, May aye, Ringel aye, Harthun aye. Supervisor declared resolution passed.

Heard public comments.

The next regular Township Board meeting is, April 18, 2023, at 7:00 p.m.

Ringel made motion to adjourn the meeting at 8:07 p.m. Wood-Smith seconded. Motion carried.

Respectfully submitted,

Deanna Pattison Bear Lake Township Clerk

BEAR LAKE TOWNSHIP
BUDGET RESOLUTION NO 2 OF 2023

The Board of Trustees of Bear Lake Township resolves:

1. Notices of a public hearing on the budget was published in a newspaper of general circulation on March 9,10, 2023 a public hearing was held on Tuesday, March 21, 2023.

2. Estimated township general funds revenues for fiscal year 2023, including an allocated millage of 1.500 mills; voter authorized millage of .5000 mills for Fire & Rescue; .2500 mills for Fire/Emer Equipment; .7500 mills for Fire Department Vehicles and Equipment, and revenues including moneys from the General Fund balance making a total of **\$926,195.00**.

3. The Bear Lake Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 3.0000 mills set forth by the Tax Allocation Board.

4-A. Estimated Township General Fund expenditures, Fire & Rescue Fund and Equipment Fund for fiscal year 2023/2024 for the various township activities are as follows:

	*	*
101=Township Board	\$35,000.	153=Treasurer \$22,000.
171=Supervisor	13,000.	265=TwP Hall 100,000.
191=Elections	8,500.	276=Cemeteries 63,000.
201=Legal	6,000.	290=Bd of Appeals 4,000.
203=To County	10,000.	360=Donation 8,000.
209=Assessor	37,000.	400=Planning Comm 18,000.
211=Audit	5,100.	410=Zoning Admin 14,685.
446=Roads Transfer Out	000.	446=Roads Maint 190,000.
215=Clerk	23,000.	526=Transfer station 50,000.
245=Bd of Review	3,000.	941=Contingency 80,000.
790=Library	1,200.	941=Contingency Fire \$40,000.
366=Fire&Rescue Op	144,710.	=Fire Vehicle \$50,000.

4-B. Estimated Township General Fund income, Fire and Rescue Fund income and Fire Equip Fund for fiscal year 2023/2024 for the various township activities are as follows:

101-403 Property Tax	\$130,000.
101-407 Delinquent Tax	11,000.
101-447 Adm Fee	32,000.
101-448 Collection Fee	13,000.
101-452 Land Use Permits	3,000.
101-464 Land Division	1,000.
101-460 Zoning Variance	3,000.
101-000 ARPA	00,000.
101-574 State Revenue	131,000.

101-642 Cemetery Lots sales	3,000.
101-664 Interest/Dividends	2,500.
101-694 Grave Opening	4,000.
101-699 From other funds	75,000.
206-403 Fire Oper tax	43,000.
206-608 Fire/Pleasanton	41,000.
206-407 Delinq Tax	3,000.
246-403 Fire Equipment Tax	22,000.
246-407 Delinquent Tax	2,000.
Fire Vehicle Tax	65,000.
FV Delquent Tax	4,500.

SubTotal	702,750.00
Need From General Fund	223,445.00

360 Donation	000.
200-664 Donations int	000.
200-686 In Fund D	8,000.
500 Roads TrnsfrIn	98,000.
711 Cemetery	750.
Roads Misc	7,000.

Total	\$926,195.00
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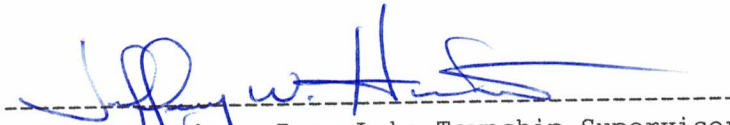
5. The Board of Trustees of Bear Lake Township adopts the 2023/2024 Fiscal year general fund and Fire and Rescue fund Budget by Cost Center. The Clerk and Treasurer responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

6. The Clerk shall transmit to the Board at the end of each month occurring a report of financial operations for each cost center; the amount appropriated, the amount charged to each appropriation in the previous month for the current fiscal year.

Motion made by May second by Ringel, to adopt the foregoing resolution.

Roll call vote: Wood-Smith aye, Pattison aye, May aye, Ringel aye, Harthun aye.
Absent: None.

Supervisor Harthun declared the motion carried and the resolution duly adopted on the 21st day of March, 2023.



Jeffrey Harthun, Bear Lake Township Supervisor

Certification

I, Deanna Pattison, Clerk of the Township of Bear Lake, Manistee County, do hereby certify that the above is a true and correct copy of the Resolution adopted by the Township Board of Bear Lake Township at a regular meeting held on the 21st day of March 2023.

March 21, 2023


Deanna Pattison
Bear Lake Township Clerk