

BEAR LAKE TOWNSHIP MINUTES
7771 Lake St., Bear Lake, MI
REGULAR MEETING
February 21, 2017

Regular meeting called to order at 7:00 p.m.

Present: Griffis, Ringel, and Pattison.

Absent: May, and Harthun.

Others present: Mark Sohlden, Bob Rishel, Sean Adams, Randy Johnson, David Lamz, Cindi McPherson, Greg McPherson, Gerald Johnson, and Bob Yates.

The Pledge of Allegiance to the American flag was said.

Board members received copies of the Agenda, January regular meeting minutes, February 6 & February 13 special meeting minutes, Treasurer's Reports and List of Bills for the month and Budget.

Changes/Additions to Agenda: Griffis made motion to add amend the budget before bills for the month to agenda. Pattison seconded. Motion carried.

Minutes: Griffis made motion to approve the January 17, February 6, and February 13, as presented. Ringel seconded. Motion carried.

Treasurer's Report: Pattison made motion to accept the Treasurers report. Ringel seconded. Motion carried.

Heard No Brief Public Comment.

Fire Report: Fire Chief Adams read report.

- ◆ Ringel made motion to purchase a used set of Holmatro extrication tools at \$16,750.00, and use Donations money if necessary. Griffis seconded. Motion carried.
- ◆ Pattison made motion to approve the multi-department Revenue Sharing Board grant for Lucas CPR machines with Arcadia Township as lead. Ringel seconded. Motion carried.
- ◆ Griffis made motion to accept the resignation of Hope Stoddard from the Bear Lake Township Fire & Rescue Department. Ringel seconded. Motion carried.
- ◆ Pattison made motion to accept the Donations totaling \$345.00. Ringel seconded. Motion carried.

Planning Commission: No report.

Assessor report: Griffis made motion to accept Assessor report. Ringel seconded. Motion carried.

Mark Sohlden, Manistee County Road Commission Manager, presented his Annual Road Commission Report. He spoke regarding the 2016 local projects, Manistee County plow miles, budget summary, winter operations guidelines, passer ratings etc.

- ◆ Griffis made motion to resurface Linderman Road, between Maidens Road and 11 Mile Road. Ringel seconded. Motion carried.
- ◆ Pattison made motion to move \$3,700.00 from Contingency to Landfill. Ringel seconded. Motion carried.
- ◆ Pattison made motion to move \$407.00 from FD 740 Fuel, of which, \$290.00 to FD 977 Truck Equipment, \$39.00 to FD 977 Medical Equipment, \$78.00 to FD 776 Building Maintenance. Griffis seconded. Motion carried.

Bills: Griffis made the motion to pay all bills listed, including \$119.98 Auto Value, \$7,445.32 Five Alarm, and any other routine bills. Ringel seconded. Motion carried.

New Business:

- ◆ Ringel made motion to pay \$50,000.00 regarding the annual payment for the 2015 Spartan Fire Truck. Pattison seconded. Motion carried.
- ◆ Griffis made motion to accept the Household hazardous waste contract and agreement for services for \$550.00. Ringel seconded. Motion carried.
- ◆ Griffis made motion to accept Resolution # 1 of 2017 Poverty Guidelines Resolution. Ringel seconded. Roll call vote; Pattison aye, Ringel aye, Griffis aye. Absent May, Harthun. Resolution passed.
- ◆ Griffis made motion to accept Resolution # 2 of 2017 Recurring Bills. Pattison seconded. Roll call vote; Ringel aye, Griffis aye, Pattison aye. Absent May, Harthun. Resolution passed.
- ◆ Griffis made motion to appoint Jeff Harthun representative to the collaborative sewer committee. Ringel seconded. Motion carried.
- ◆ Ringel made motion to accept Resolution # 3 of 2017 Collaborative Sewer Initiative. Griffis seconded. Roll call vote; Griffis aye, Ringel aye, Pattison aye. May and Harthun absent. Resolution passed.
- ◆ Pattison made motion to set the Budget public hearing meeting for March 21, 2017 at 6:45 p.m. Ringel seconded. Motion carried.

Bob Yates, updated the Board regarding the Lake Improvement Board.

Heard no public comment.

The next regular Township Board meeting is, March 21, 2017, at 7:00 p.m.

No other business...Meeting adjourned at 9:16 p.m. Respectfully submitted,

Deanna Pattison Bear Lake Township Clerk

BEAR LAKE TOWNSHIP MINUTES
7771 Lake St., Bear Lake, Michigan
REGULAR MEETING
March 21, 2017

Public Budget Hearing called to order at 6:45 p.m. Present, Supervisor Jeff Harthun, Clerk Deanna Pattison, Treasurer Julie Griffis, and Trustee Janette May. Absent Trustee Bill Ringel.
Others present none.
Board reviewed 2017-2018 fiscal year budget.
No public comment.
Hearing adjourned at 6:51 p.m.

Regular meeting called to order at 7:00 p.m.
Present: May, Ringel, Harthun, Pattison, and Griffis.
Others present: David Lamz, Ron Parrish, Rus Vincent, Greg Hejl, Cindi McPherson, and Greg McPherson.

The Pledge of Allegiance was said.

Board members received copies of the Agenda, February regular meeting minutes, special meetings of March 7, March 13, March 17, and List of Bills for the month and Budget.

Changes/Additions to Agenda: Griffis made motion to add under New Business, Mower, Cemetery, Letter of Support, and Land Acquisition. Harthun seconded. Motion carried.

Minutes: Griffis made motion to approve the minutes of the regular meeting February 21, special meeting minutes March 7, special meeting minutes March 13, and special meeting minutes March 17, 2017. May seconded. Motion carried.

No Brief Public Comment (for items not on the agenda).

Treasurer's Report: Pattison made motion to accept the Treasurers Report. May seconded. Motion carried.

Fire Report: Harthun read report. Report on file.

Planning Commission: May reported on by-law's, and County Planning findings.

Assessor report: Report on file.

- ◆ Griffis made motion to appoint Ringel to Manistee County Trail Committee. Harthun seconded. Motion carried.

- ◆ Pattison made motion to amend income closer to actual, and to move \$2,587.74 from Contingency of which, \$1,804.91 to Assessor, \$782.83 to Donations. In addition, move \$79.50 from FD727 Office Supplies, \$100.00 from FD851 Radios, \$150.00 from FD960 Education, \$400.00 from FD977 Miscellaneous Equipment, \$193.93 from FD977 Personnel Equipment, \$1,254.00 from FD910 Insurance, \$988.67 from FD775 Maintenance, \$16.68 from FD962 Certification, \$1,876.04 from FD930 Repairs, \$161.10 from FD740 Fuel, \$200.00 from FD728 Medical Supplies, to FD977 Truck Equipment \$5,419.92. Griffis seconded. Motion carried.

Bills: Griffis made the motion to pay all bills listed including, and any other routine bills. Ringel seconded. Motion carried.

Unfinished Business:

- ◆ Pattison made motion to accept the fee schedule effective April 1, 2017, with the following changes; Board of Review \$81.00 for 6 hours, Demolition permit fee \$20.00, FOIA requests paid to clerk at \$15.00 per hour. May seconded. Motion carried.
- ◆ Ringel made motion to approve the MRA contact of \$1,500.00 for fiscal year 2017-2018. Griffis seconded. Motion carried.
- ◆ Ringel made motion to approve the Pleasanton Township Fire & Rescue Service Agreement 2017-2020, payments of; \$24,500.00 May 1, 2017, \$26,950.00 May 1, 2018, \$29,645.00 May 1, 2019. Harthun seconded. Motion carried.

New Business:

- ◆ Griffis made motion to approve purchasing the veteran flags for cemeteries. Harthun seconded. Motion carried.
- ◆ Harthun signed the Letter of Support regarding the Natural Resources Trust Fund Grant application submitted by the Village of Bear Lake.
- ◆ Griffis made motion to accept the Grant Agreement concerning the Michigan Natural Resources Trust fund grant entitled "Hopkins Park Development". Harthun seconded. Motion carried.
- ◆ May made motion to accept the 2017 Fireworks permit application by Bear Lake Days for July 8, 2017, and rain date of July 9, 2017, permit expires July 10, 2017. Pattison seconded. Motion carried.
- ◆ Griffis made motion to approve the 2017 Bug Guard Program for \$210.00. Harthun seconded. Motion carried.
- ◆ May made motion to approve the Bear Lake Township, Manistee County, Resolution no 4 of 2017, Articles of Incorporation of the Three Lake Collaborative Sewer Authority, and appointing Jeff Harthun as the Township representative to serve on the Three Lake Collaborative Sewer Authority Board. Griffis seconded. Roll call vote; Griffis aye, Pattison aye, Ringel aye, Harthun aye, May aye. Resolution passed.
- ◆ Pattison made motion to appoint Deanna Pattison, Judy Groenwald, Sally Ringel, Gail Bonnell, Debbie Berryhill and Joann Krus, as Election Inspectors for the May 2, 2017, Onekama School District Election. Griffis seconded. Ringel abstain. Motion carried.

• BUDGET RESOLUTION NO 5 OF 2017

The Board of Trustees of Bear Lake Township resolves:

1. Notices of a public hearing on the budget was published in a newspaper of general circulation on March 3,4, 2017 a public hearing was held on Tuesday, March 21, 2017.

2. Estimated township general funds revenues for fiscal year 2017, including an allocated millage of 1.5000 mills; voter authorized millage of .5000 mills for Fire & Rescue; .2500 mills for Fire/Emer Equipment; .7500 mills for Fire Department Vehicles and Equipment, and revenues including moneys from the General Fund balance making a total of **\$478,500.00**.

3. The Bear Lake Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 3.0000 mills set forth by the Tax Allocation Board.

4-A. Estimated Township General Fund expenditures, Fire & Rescue Fund and Equipment Fund for fiscal year 2017/2018 for the various township activities are as follows:

*	*
101=Township Board \$25,000.	153=Treasurer \$22,000.
171=Supervisor 12,000.	265=Twp Hall 30,000.
191=Elections 7,000.	276=Cemeteries 30,000.
201=Legal 7,000.	290=Bd of Appeals 2,000.
203=To County 8,200.	360=Donation 2,000.
209=Assessor 27,000.	400=Planning Commission 4,000.
211=Audit 4,100.	410=Zoning Admin 9,000.
	446=Roads 65,000.
215=Clerk 22,000.	526=Transfer station 33,000.
245=Bd of Review 3,000.	941=Contingency 40,000.
790=Library 1,200.	941=Contingency Fire \$22,000.
366=Fire & Rescue 53,000.	=Vehicle Purchase \$50,000.

4-B. Estimated Township General Fund income, Fire and Rescue Fund income and Fire Equip Fund for fiscal year 2017/2018 for the various township activities are as follows:

101-403 Property Tax \$112,000.	
101-407 Delinquent Tax 11,000.	
101-447 Adm Fee 26,000.	
101-448 Collection Fee 4,000.	
101-452 Land Use Permits 1,100.	
101-464 Land Division 600.	
101-460 Zoning Variance 400.	
101-465 Book Sales 000.	
101-574 State Revenue 112,000.	
101-642 Cemetery Lots sales 1,500.	
101-664 Interest/Dividends 400.	
101-694 Grave Opening 1,500.	
101-699 From other funds 000.	360 Donation 000.
206-403 Fire tax 37,000.	200-664 Donations int 000.
206-608 Fire/Pleasanton 23,000.	200-686 In Fund 2,000.
206-407 Delinq Tax 2,000.	500 Roads 65,000.
246-403 Tax Equipment 18,000.	711 Cemetery 500.
246-407 Delinquent Tax 1,500.	
Vehicle 56,000.	
FV Delquent Tax 3,000.	
SubTotal 00.00	
Need From General Fund 000.00	Total \$478,500.00

5. The Board of Trustees of Bear Lake Township adopts the 2017/2018 Fiscal year general fund and Fire and Rescue fund Budget by Cost Center. The Clerk and Treasurer responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

6. The Clerk shall transmit to the Board at the end of each month occurring a report of financial operations for each cost center; the amount appropriated, the amount charged to each appropriation in the previous month for the current fiscal year.

Motion made by Griffis second by Ringel, to adopt the foregoing resolution.
Roll call vote: Ringel aye, May aye, Pattison aye, Griffis aye, Harthun aye.

Supervisor Harthun declared the motion carried and the resolution duly adopted on the 21st day of March, 2017.

Heard No Public Comment.

The next regular Township Board meeting is April 18, 2017 at 9:00a.m.

No other business, meeting adjourned at 9:20p.m. Respectfully submitted,

Deanna Pattison Bear Lake Township Clerk