

BEAR LAKE TOWNSHIP MINUTES  
7771 Lake St., Bear Lake, Michigan  
REGULAR MEETING  
March 15, 2016

**Public Budget Hearing** called to order at 6:45 p.m. Present, Supervisor Vern Best, Clerk Deanna Pattison, Trustee Janette May, Treasurer Julie Griffis, and Trustee Jeff Harthun.

Others present, Sean Adams.

Board reviewed 2016-2017 fiscal year budget, and Resolution to Establish Township Officers Salary.

Pauline Jaquish arrived at 6:51 p.m.

No public comment.

Hearing adjourned at 6:53 p.m.

**Regular meeting** called to order at 7:00 p.m.

**Present:** Pattison, Griffis, May, Best, and Harthun.

**Others present:** Sean Adams, and Pauline Jaquish.

**The Pledge of Allegiance was said.**

**Board members received copies of the Agenda,** February minutes, and List of Bills for the month and Budget.

**Changes/Additions to Agenda:** Best made motion to add Kayak Launch after Onekama Township Jaws. Harthun seconded. Motion carried.

**Minutes:** Griffis made motion to approve the February 16, 2016 regular meeting minutes. Harthun seconded. Motion carried. Griffis made motion to approve the special meeting minutes of February 26, 2016. May seconded. Motion carried. Griffis made motion to accept the special meeting minutes of March 3, 2016. Harthun seconded. Motion carried.

**Heard Brief Public Comment (for items not on the agenda).**

**Pauline Jaquish** announced her run for Manistee County Commissioner.

**Treasurer's Report:** Best made motion to accept Treasurers Report and put on file. May seconded. Motion carried.

**Fire Report:** Fire Chief Adams read report. Report on file.

Ken Hillard arrived at 7:14 p.m.

**Planning Commission:** Attorney, Bryan Graham attended the March meeting. Discussed medical marijuana, wind energy, accessory buildings, and a planning consultant. The commission will begin to meet monthly reported by May.

**Assessor report:** Griffis made motion to accept Assessor and place on file. Best seconded. Motion carried.

- ♦ Pattison made motion to amend income closer to actual. Best seconded. Motion Carried.
- ♦ Pattison made motion to move \$6,400.00 from Contingency of which, \$2,000.00 to Township Board, \$2,000.00 to Assessor, \$400.00 to Zoning Administrator, and \$2,000.00 Landfill. In addition, move \$500.00 from Fire Department Personnel 977 Miscellaneous Equipment to Fire Department 960 Education. May seconded. Motion carried.

**Bills:** Best made the motion to pay all bills listed including, \$192.00 Joann Krus, \$192.00 Prentiss Ware, \$192.00 Gary McBride, and any other routine bills. Harthun seconded. Motion carried.

**New Business:**

- ♦ Pattison made motion to accept the Agreement for Assessing Services for \$13.00 per parcel commencing April 1, 2016 expiring March 31, 2018. Griffis seconded. Motion carried.
- ♦ May made motion to approve the Manistee Recreation Association contract for services for one year annual payment of \$1,100.00. Best seconded. Motion carried.
- ♦ Griffis made motion to accept Jus-Green 2016 Yearly Bug Guard Program for \$190.00. May seconded. Motion carried.
- ♦ Pattison made motion to approve the Fee Schedule effective, April 1, 2016. Griffis seconded. Motion carried.

• BUDGET RESOLUTION NO 5 OF 2016

The Board of Trustees of Bear Lake Township resolves:

1. Notices of a public hearing on the budget was published in a newspaper of general circulation on March 1,3, 2016 a public hearing was held on Tuesday, March 15, 2016.

2. Estimated township general funds revenues for fiscal year 2016, including an allocated millage of 1.5000 mills; voter authorized millage of .5000 mills for Fire & Rescue; .2500 mills for Fire/Emer Equipment; .7500 mills for Fire Department Vehicles and Equipment, and revenues including moneys from the General Fund balance making a total of **\$489,900.00**.

3. The Bear Lake Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 3.0000 mills set forth by the Tax Allocation Board.

4-A. Estimated Township General Fund expenditures, Fire & Rescue Fund and Equipment Fund for fiscal year 2016/2017 for the various township activities are as follows:

101=Township Board	\$25,000.	153=Treasurer	\$22,000.
171=Supervisor	12,000.	265=Twp Hall	30,000.
191=Elections	8,000.	276=Cemeteries	30,000.
201=Legal	7,000.	290=Bd of Appeals	2,000.
203=To County	8,100.	360=Donation	10,000.
209=Assessor	27,000.	400=Planning Commission	5,000.
211=Audit	4,000.	410=Zoning Admin	9,000.
		446=Roads	65,000.
215=Clerk	22,000.	526=Landfill	32,000.
245=Ed of Review	3,000.	941=Contingency	42,600.
790=Library	1,200.	941=Contingency Fire	\$22,000.
366=Fire & Rescue	53,000.	=Vehicle Purchase	\$50,000.

4-B. Estimated Township General Fund income, Fire and Rescue Fund income and Fire Equip Fund for fiscal year 2016/2017 for the various township activities are as follows:

101-403 Property Tax	\$112,000.
101-407 Delinquent Tax	11,000.
101-447 Adm Fee	26,000.
101-448 Collection Fee	4,000.
101-452 Land Use Permits	1,800.
101-464 Land Division	600.
101-460 Zoning Variance	400.
101-465 Book Sales	000.
101-574 State Revenue	112,000.

101-642 Cemetery Lots sales	1,500.
101-664 Interest/Dividends	400.
101-694 Grave Opening	1,500.
101-699 From other funds	700.
206-403 Fire tax	37,000.
206-608 Fire/Pleasanton	23,000.
206-407 Delinq Tax	3,000.
246-403 Tax Equipment	18,000.
246-407 Delinquent Tax	1,500.
vehicle	56,000.
FV Delquent Tax	4,000.

SubTotal 00.00  
 Need From General Fund 000.00

360 Donation	000.
200-664 Donations int	000.
200-686 In Fund	10,000.
500 Roads	65,000.
711 Cemetery	500.

Total \$489,900.00



5. The Board of Trustees of Bear Lake Township adopts the 2016/2017 Fiscal year general fund and Fire and Rescue fund Budget by Cost Center. The Clerk and Treasurer responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.
6. The Clerk shall transmit to the Board at the end of each of the first three quarters and at the end of each month occurring during the fourth quarter a report of financial operations for each cost center; the amount appropriated, the amount charged to each appropriation in the previous quarter(month) for the current fiscal year.

Motion made by Best second by May, to adopt the foregoing resolution.  
Roll call vote: Harthun aye, Griffis aye, Pattison aye, Best aye. May aye.

Supervisor Best declared the motion carried and the resolution duly adopted on the 15th day of March, 2016.

**Heard Public Comments.**

The next regular Township Board meeting is April 19, 2016 at 7:00p.m.

No other business, meeting adjourned at 8:46p.m. Respectfully submitted,

Deanna Pattison Bear Lake Township Clerk