Michigan Department of Treasury
5076 (Rev. 11-15)

Parcel Number

2016

Affidavit to Claim Small Business Tax Exemption Under MCL 211.9o

Notice: Questions regarding this form should be directed to the assessor of the city or township where the personal property is located. This form was issued under the authority of Public Act 206 of 1893. **This form must be filed annually by the owner or the owner's authorized agent.**

Name and Address of Owner	**To claim an exemption, this Affidavit must be received by the Assessor of the local unit where the personal property is located no later than February 10, 2016 (postmarked is acceptable).**

IMPORTANT INFORMATION: This affidavit will exempt property owned only by the entity filing the affidavit. If personal property is leased to or used by an entity other than the property's owner, the owner of that personal property must file the affidavit for that property, not the lessee or the user. The owner may file the affidavit and claim the exemption only if the True Cash Value of all of the commercial or industrial personal property located within the city or township that is owned by, leased to, or in the possession of the owner or a related entity was less than $80,000 on December 31, 2015.

Name of Local Unit of Government		
City _____	Township _____	
List all addresses where Personal Property is located within the City or Township. (may attach additional sheets)	Names of Owners or Partners (If sole Proprietorship or Partnership)	
County	Owner Telephone Number	Legal Name of Owner, if different from above
Assumed Names Used by Legal Entity, if any	Description of Owner's Business Activity	

Check only one:

☐ Sole Proprietorship ☐ Limited Liability Co. MI ID# _____ ☐ Corporation MI ID# _____ ☐ Partnership

Name and Telephone Number of Person in Charge of Personal Property Records	Address where Personal Property Records are Kept
Names of all other businesses having personal property, including any leasehold improvements assessed as personal property at the locations included in this affidavit. (attach additional sheets as necessary)	Date Business Began in Local Tax Collecting Unit

The undersigned certifies that:

1. I am the owner of the commercial personal property and industrial personal property being claimed as exempt or I am the duly authorized agent.
2. The True Cash Value of all the Personal Property, as defined by Public Act 153 located within the city or township indicated above, that is owned by, leased to, or in the possession of the owner or related entity was less than $80,000 on December 31, 2015.
3. Below are the procedures used to determine that the True Cash Value of the Eligible Personal Property was less than $80,000 on December 31, 2015:
   a) The determination of True Cash Value was based on the State Tax Commission's recommended valuation procedures as set forth on Form 632, *Personal Property Statement (L-4175)*. Attach an explanation of the method used if your answer is NO ..... ☐ Yes ☐ No
   b) The determination of True Cash Value includes all assessable personal property, located within the city or township listed on this Affidavit that is owned by, leased to, or in the possession of the owner or related entity. This shall include all trade fixtures and may include leasehold improvements not assessed as real property. Attach an explanation if not all personal property is included ..... ☐ Yes ☐ No ☐ N/A

I hereby certify that the information contained within, and attached to, this Affidavit provides a full and true statement of all personal property owned, leased, or in the possession of the owner or related entity on December 31, 2015.

Printed Name	Signature	Date

Indicate which:

☐ Sole Proprietor ☐ Partner ☐ Officer ☐ Managing Member ☐ Agent (attach letter of authority)

Trade Fixtures: Items of property that have been attached to real estate by a tenant to facilitate the tenant's use of the property for business purposes and which are both capable of being removed and are removable by the tenant under the terms of the lease. Examples of trade fixtures are certain costs related to telephone and security systems and most signs.

Leasehold Improvements: Land improvements, such as paving and landscaping, and improvements made by a tenant to structures owned by the landlord. Leasehold improvements are characterized by the fact that they cannot be removed for use elsewhere because they will be destroyed by removal. Leasehold improvements may be assessed as real property to the owner of the real property or may be assessed as personal property to the tenant.

Additional information can be located in Public Act 153 and State Tax Commission Bulletin 11 of 2013.